



Job Description

Job Title: Financial Crimes Investigator III

Job ID: 99987043

Location: 2 SCAMMON STREET
SACO, ME 04072

Full/Part Time: Full-Time

Regular/Temporary: Regular

Please apply before: 12/30/2011

About Key

Cleveland-based KeyCorp is one of the nation's largest bank-based financial services companies, with assets of approximately \$97 billion. Key companies provide investment management, retail and commercial banking, consumer finance, and investment banking products and services to individuals and companies throughout the United States and, for certain businesses, internationally. The company's businesses deliver their products and services through branches and offices; a network of 1,439 ATMs; telephone banking centers 1-800-KEY2YOU® (1-800-539-2968); and a website, Key.com®, that provides account access and financial products 24 hours a day.

About the Business

Corporate Investigations Mission Statement: Provide investigative services and training that create awareness and reduce risk for the company and its clients.

About the Job

Investigators are assigned to branches in retail bank districts located throughout the country as well as all lines of business within the company. They investigate fraud cases, as well as Prohibited Conduct violations. Investigators respond to robberies and other emergencies at branches and other Key Facilities, as appropriate. Investigators provide security training and coordinate branch physical security needs with Corporate Security, Corporate Real Estate (CRE) and Line Of Business (LOB) partners.

Essential Job Functions

- ¿ Conduct investigations of suspected or known criminal activity directed at KeyBank and its clients.
- ¿ Conduct investigations of non-criminal, employee-related matters as assigned.
- ¿ Work with inhouse and outside counsel, as well as collections, to aggressively pursue restitution for losses.
- ¿ Work with management to develop and deliver anti-fraud and robbery awareness training programs to bank employees.
- ¿ Document investigations in the Corporate Investigations case management system and make recommendations for prevention of subsequent similar occurrences.

- ¿ Prepare cases for criminal prosecution, present evidence to appropriate law enforcement agencies for prosecution, provide testimony to the grand jury and trial courts and file regulatory reports as necessary.
- ¿ Provide an escort to branch personnel that are subpoenaed to court to testify in criminal cases related to activity such as fraud or robbery that occurred at the branch.
- ¿ Establish and maintain effective relationships with various business partners and provide advice regarding fraud prevention and other loss prevention topics in order to become a trusted advisor.
- ¿ Become the trusted advisor for all branches within the assigned area of responsibility.
- ¿ Respond, whenever possible and practical, to robberies that occur at assigned branches and provide liaison between branch staff and law enforcement.
- ¿ Respond, whenever possible and practical, to burglaries that occur at assigned branches and provide liaison between branch staff and law enforcement.
- ¿ Participate as assigned, in task groups and committees for the purpose of reviewing and improving policies, procedures and processes affecting Corporate Investigations or its business partners.
- ¿ Maintain liaison with law enforcement agencies and other institutions to ensure the corporation is informed of all relevant potential risks
- ¿ Work with collections and assigned legal counsel to pursue the recovery of lost funds.
- ¿ Other duties as assigned.

Required Qualifications

Three to five years of investigative, law enforcement or relevant banking experience and familiarity with the Criminal Justice System.

Ideally, would possess a professional certification such as Certified Fraud Examiner (CFE) or Certified Financial Services Security Professional (CFSSP).

Preferred education to include a bachelors degree in accounting, finance, law, criminology or other related field or equivalent work experience.

Careers at Key

KeyCorp is an Equal Opportunity Employer M/F/D/V

https://applicant.keybank.com/psp/hrsappl/EMPLOYEE/HRMS/c/HRS_HRAM.HRS_CE.GBL?Page=HRS_CE_HM_PRE&Action=A&SiteId=1

Do a word search for Investigator

CW Fox (NARPI member) says to give him a call if you have any questions. His number is 303-316-2305 in Denver.