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State of Nevada Announces Recruitment for...

COMPLIANCE/AUDIT INVEST 3 - 11.363

**APPROXIMATE ANNUAL SALARY -
\$45,560.16 to \$67,692.96 PAY GRADE: 35**

- A Permanent, full time vacancy
- Department: [Secretary of State](#)
- Division: Secretary of State
- Location: Las Vegas, Boulder City, Indian Springs, Jean, Henderson
- Open to All Qualified Persons
- Applications accepted for another Expired

**ANNOUNCEMENT NUMBER
9555**

- Posted 06/29/09
- Direct Inquiries to:
KENNETH GOODLY
(702)486-2914
or email kgoodly@dop.nv.gov

The Position

Compliance/Audit Investigator's perform investigative and auditing functions to monitor compliance and detect violations of State/federal laws and regulations pertaining to a specific program area.

Incumbents possess a degree of knowledge and proficiency sufficient to perform advanced-level work and may provide work direction and training to others.

To see full Class Specifications visit: <http://dop.nv.gov/schematic11.htm>

To Qualify

Education and Experience

1) Bachelor's degree from an accredited college or university with major coursework in criminal justice, police science, psychology, business administration or closely related field and two years experience in an investigative, auditing or professional program related experience which required the application of state and federal laws, policy and procedure in making program compliance determinations, preparing detailed reports for the purpose of justifying administrative sanctions or penalties; changes in management practices, policy, and procedure or recommending criminal prosecution. Determinations are based on evidence collected, applying applicable laws, rules or regulations and thorough analysis and verification of data. Work experience may be obtained in a law enforcement, investigative, regulatory, related program area or comparable setting; OR high school graduation and four years experience as outlined above; OR two years as a Compliance/Audit Investigator I in Nevada state service; OR an equivalent combination of education and experience.

Special Notes

1) As part of the hiring process, applicants for positions in the Nevada System of Higher Education may

be required to demonstrate the ability to perform job-related tasks.

Special Requirements

- 1) A pre-employment criminal history check and fingerprinting are required. Persons offered employment in this position will be required to pay for these items.
- 2) A State of Nevada/FBI background check will be required of the selected applicant.
- 3) Pursuant to NRS 284.4066, this position has been identified as affecting public safety. Persons offered employment in this position must submit to a pre-employment screening for controlled substances.

Additional Position Experience

- 1) This position requires Securities investment and financial experience.

Examination

If there are five or fewer qualified applicants, the exam will consist of an application evaluation. (This statement does not apply for Until Recruitment Needs are Satisfied (URS) announcements).

COMPLIANCE/AUDIT INVEST 3 (11.363) Training and Experience Exam

The exam will consist of a rating of training and experience weighted 100%. It is essential that applications include extensively detailed information with time frames regarding education and experience. Your score will be based on the information provided in your application and your responses to the questions asked below. If there are several parts to a question, answer each part separately. Along with each answer, identify the position(s) and/or training (as described in your application) where you gained the background asked for in the question. Absence of experience/training asked for in a question is not necessarily disqualifying. Failure to answer the questions will result in a score based solely on the application.

Qualified applicants will be contacted by the hiring agency for interview.

- 1) Please list your experience in conducting compliance investigations.
- 2) Please list your experience in conducting audit investigations.
- 3) Please list your experience in conducting criminal investigations or criminal law.
- 4) Please list the number of accounting credits you have and attach a copy of the transcripts.

Direct Inquiries or Correspondence to:

Nevada State Department of Personnel
Northern Nevada
209 East Musser Street,
Room 101
Carson City, Nevada 89701-4204

Nevada State Department of Personnel
Southern Nevada
555 East Washington Avenue,
Suite 1400
Las Vegas, Nevada 89101-1046

TDD for the Hearing Impaired (800) 326-6868

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