

Security Investigator 62/64 - Lynn

Tracking Code

290899-579

Job Description

- Responsible for the investigation and reporting of all incidences of internal and external crimes against the bank including: follow-up on criminal and civil cases with various Federal and State law enforcement agencies and attorneys; as well as creating and preparing monthly and quarterly write-ups for charge offs.
- Responsible for making recommendations to various business lines on claims for which the bank may or may not sustain a loss.
- Provides production, quality, and training support for both the Human Resources Department and business lines supported.
- Ensures the proper execution and accuracy of all deliverables and responsible for making decisions based on established policy and procedures, regulatory requirements, U.C.C. and Massachusetts General Laws.
- Supports division in achieving goals, strengthening internal customer relationships, and providing quality customer service.
- Develops and maintains strong working relationships with identified business partners, both internal and external, to help meet and exceed financial and business objectives.
- Promotes security awareness and loss prevention through assisting in the presentation and development of an ongoing training program.
- Maintains complete awareness, and remains constantly abreast of current status in all potential loss situations, and the Bank's current activities regarding the collection and recovery of monies to Eastern Bank.
- Participates in after hours and weekend on-call coverage, rotating basis.

Required Skills

- Ability to effectively interface with all levels of management, and possess excellent written and verbal communication skills.
- Proactive engagement and the ability to successfully investigate, prosecute and negotiate cases and promote security awareness.
- Well grounded and experienced in the Uniform Commercial Code, Mass General Laws as well as regulatory requirements with respect to conducting fraud investigations, financial privacy and reporting suspicious activity.
- Professional certification at the national level is a requirement to maintain this position.

Required Experience

- BS Degree with majors in Criminal Justice and/or Management preferred.
- Must enroll in a 1year course of instruction preparatory to completing (CFE) Certified Fraud Examiner, if certification has not already been obtained.

Job Location

Lynn, MA, US.

Position Type

Full-Time/Regular

Please contact:

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